

GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk

To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 6th May 2025 immediately following the Annual Parish meeting at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. Election of Chair and Declaration of acceptance of office
2. To receive apologies for absence and to consider approval for the reasons for absence
3. Approval of Councillor roles/committees
Appoint members of Captain James Cook Memorial Trust - All Parish Cllrs
Appoint members of Great Ayton Discovery Centre committee -
Working Party linked Councillors – to approve any changes
Appoint members to outside bodies. YLCA – up to 2 members if wanted.
4. Approval of Policies
Policies to re-adopt – (some amendments from NALC as reported) - Standing Orders, Financial Regulations (no changes) - Code of Conduct, Complaints Policy.
5. Review of Assets and arrangements for Insurance
6. Minutes from the ordinary meeting held on 7th April 2025.
To confirm the minutes as a true and correct record and discuss any matters arising
7. To receive monthly report from North Yorkshire Police – 1st – 31st March 2025 - ASB Personal: 2, ASB Nuisance: 5, Criminal Damage: 3, Residential: 1, Theft (including from shops): 11. Total This Period: 22.
8. To receive report from NYC councillor
9. Allotments – Any update from COF application or Committee seeking to implement the proposals in the scheme as submitted for funding. Allotment current matters report provided.
10. Lease approval - Village Hall and Yatton House – progressing further with Solicitor following Yatton House meeting
11. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
12. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
13. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
14. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report
To accept end of year accounts before sending for internal audit
Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.
15. Financial matters for discussion – reports provided
Payroll SLA
Painting quotations for toilet block

Date of next meeting of Great Ayton Parish Council Tuesday 3rd June 2025

Signed Angela Livingstone Clerk to the Council Date 30th April 2025

Chair: Mr R Kirk

AGENDA FOR 06/05/2025

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNP A PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB25/00610/FUL 88A Marwood Drive	Application for proposed rooflight, porch, walk-in bay windows, new door & windows & gravel drive
ZB25/00647/FUL 19 Roseberry Road	Proposed single storey extension to rear of house.
NYM/2025/0270 Wildlands, Aireyholme Lane	Application for construction of roof over detached garage at
ZB25/00209/FUL Yatton House Guisborough Road	Application to remove 10ft wooden shed and replace with 20ft new Cleveland containers standard container. Ground works to be completed to site the container onto to be carried out by company to comply with requirements.

NYC / NYMNP A PLANNING APPLICATIONS DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB25/00401/FUL 11 Romany Road	Proposed single storey rear extension, blocking of doorway and reroofing to match extension material. The decision on this proposal was: Granted.

AGENDA FOR 06/05/2025

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
Local Government Boundary Commissioning	Draft recommendation on division boundaries, comments welcome to 9.6.25
C Loftus	Request for GAPC team to install swift boxes at GADC
Resident	Offer to contribute to cost of no overnight parking notices Low Green
Resident	Complaint that motorhome owner carried chemical toilet to public toilet to dispose, concern of possible waste spillage and suggestion to prohibit this action
Resident / lead of nature group	Concern on use of herbicides
Yatton House	Request for grass cutting
32 Coast vintage tractor visit	Request to visit High Green 19.6.25 at 10:30 for 45mins
Resident	Concern re possible sewage waste in river Low Green – reported to Environment Agency and will progress
Directors of Friends School	Request to close road in front of Richardson Hall for 1 week June/July, for painting, cherry picker to be used.
Meikles solicitors	Sale of 7 Firbank House, query on caution held by GAPC on property
Tees Rivers trust	Leven sub group meeting 24 th June Stokesley Town Hall
Who	For Information
Resident	Signage request for notices on Little Ayton Lane resident unhappy with response from NYC
Resident	Query re grave reservation, resolved
Resident	Response re bus service Gt Ayton to Northallerton, unhappy with NYC reply
GAPC report to NYC	Damage reported at white wooden bridge nr The Buck – repair completed
NYC	Carriageway resurfacing Newton Road Phase 1 – 28.4.25 9:30-15:30 for 11 weekdays, Phase 2 - 12.5.25 full closure 19:00-00:00 5 weekdays, Phase 3 – 19.5.25 full closure 21:00-05:00 2 nights
NYC	Lets Talk skills consultation ends 9.6.25
Resident	Request for support finding relatives graves – being progressed
NYC	10/10A High Street signage reduced, planning still being breached with barbers pole, required to move inside of building.
British Cycling events	Lloyds Tour of Britain Women cycle race. 5.6.25, stage 1 - from Dalby Forest to Redcar coming via Easby Lane, turning right onto the A173 and on to Guisborough, around 13:05 to 13:30. 6.6.25, stage 2 - from Hartlepool to Saltburn-by-the-Sea from Stokesley towards Guisborough, on the A173, around 12:30 and 12:50.
Outstanding -	
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
Rotary Club	Meeting held to agree position for metal seat in Waterfall Park to mark the occasion of celebrating 60 th year. Plinth to be installed soon.
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green

AGENDA FOR 06/05/2025

APPENDIX 3

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP
REPORTS**

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance and concerns	Waterfall Park Bins / Road sweeping	Information board renewal cost from Catch Design £700 plus VAT Progressing with NYC collection and renewal of bins at cricket club	Mr Marley/ Clerk
Facilities	Cemetery Yatton House Play Area Public Conveniences	Further concerns regarding dog waste. Suggestion of locking all gates to Cemetery at same time as Play Park being locked. Planning permission for container in place, cost received for groundworks. Grass cutting of site to be considered. Price requested for wood replacement on large climbing frame, price awaited. New bin liner needed following fire in bin. Painting quotes received to be considered, to commence testing for L8 the control of legionellosis.	
Website/Social Media	Report from Cllr Mason	Requirement for a clear vision and useable website and proposals to look at social media options. To include looking at emails. Meeting held - report provided.	D Mason
Village events	Food event Summer 2025	Event on 10.5.25 –Flyers sent to local schools and posters displayed. PA System with microphones to be purchased prior to event. Leven Sword dancing at several spots in village across afternoon, entertainment provided by several groups at the event.	Clerk
Any update from Parish Council Team		Any verbal update	L Marley

AGENDA FOR 06/05/2025

APPENDIX 4

ACCOUNTS REPORT – MEETING 6th MAY 2025

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
M&B Rea	February fees	28.2.25	£1340.00
M&B Rea	March fees	28.3.25	£3255.60
Allotment Plot 10b3	Plot half year and deposit	21.3.25	£39.38
Plaque for grave		1.4.25	£50.00
Lords Monument	Inscription added	2.4.25	£65.00
Buckley	Interment of ashes	8.4.25	£100.00
Hudson	Interment of ashes	9.4.25	£100.00
Allotment plot 68C	Plot half year and deposit	9.4.25	£39.38
Allotment plot 61D	Plot half year and deposit	14.4.25	£78.75
North East Granite	Headstone installed	16.4.25	£125.00
The Quarry Stone	Donation to Parish Council to display sign on High Green during fete	29.4.25	£10.00
Northern Electric	Wayleave agreement	29.4.25	£17.25
North Yorkshire Council	6 month precept	30.4.25	£92500.00
		TOTAL	£97720.36

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
A Livingstone	Microsoft 365 Personal annual renewal	17.4.25	£89.99
Radius UK Fuels	Diesel and unleaded for grasscutting	30.3.25	£83.81
YLCA	Annual membership subscription	1.4.25	£942.00
Catch design management	Renewal and annual hosting of Captain Cook website domain	1.4.25	£138.00
North Yorkshire Council	Advance charges for monthly bin collection	1.4.25	£71.51
Hope	30 Tork toilet rolls and copier paper	2.4.25	£162.18
Nat West	bank charges 1.3 – 4.4	5.4.25	£11.90
Radius UK Fuels	Diesel for grass cutting	6.4.25	£47.19
PPL PRS Ltd	Music licence for fete and carol service	9.4.25	£275.30
North Yorkshire Council	Payroll charges period 1.1.25-31.3.25	10.4.25	£22561.59
Valda Energy	electric parish council centre and cemetery	12.4.25	£27.18
Radius UK Fuels	Unleaded fuel for grasscutting	13.4.25	£41.90
Lex Autolease	Road fund licence recharge	15.4.25	£12.00
Lex Autolease	Van lease rental	16.4.25	£473.67
Climate Action Stokesley & Villages	Refund of money held from previous grant for	9.4.25	£484.53
Valda Energy	Electric charges toilet block	16.4.25	£42.09
Radius UK Fuels	Diesel for grass cutting	20.4.25	£42.98
BNP Paribas Leasing	Grasscutter monthly fee	18.4.25	£456.00
North Yorkshire Council	Annual charge for payroll	23.4.25	£945.60
A Livingstone	Amazon Waterproof thermometer for legionellosis testing	29.4.25	£12.99
Clr Blackmore	Printing flyers for fete awaiting invoice		
		TOTAL	£26922.41